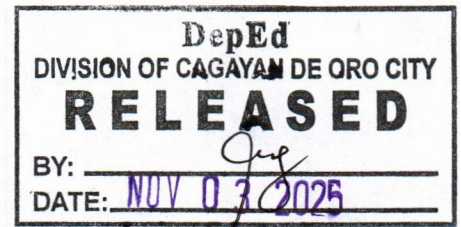




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

27 Oct 2025

DIVISION MEMORANDUM
No. 078 s.2025

AUTHORITY TO ATTEND THE NATIONAL PLANNING CONFERENCE

TO: BEVERLY ANNE E. NICOLASORA
SEPS – Planning and Research Unit
Division Research Coordinator

RODEL S. MEGOLLAS
Planning Officer III
Division Planning Officer

1. Pursuant to the attached memorandum from the Central Office, you are hereby authorized to attend the **National Planning Conference** to be conducted by the Department of Education – Policy and Planning Service on **November 16-20, 2025**, at **Butuan City**.
2. This activity aims to enhance the capacity of regional and division planning and research personnel in aligning local education planning initiatives with national priorities and performance targets.
3. Your attendance to this conference is vital to ensure that the Division of Cagayan de Oro City remains informed and updated on national directions, frameworks, and innovations related to education planning, monitoring, and research utilization.
4. Travel and other incidental expenses relative to this activity shall be charged against local funds, **MOOE**, subject to the usual accounting and auditing rules and regulations.
5. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment is accorded to all personnel regardless of disability, sexual orientation, gender, age, religion, and ethnicity.



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@deped.gov.ph
Website: <https://depedcdo.net/>

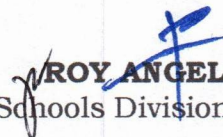
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Department of Education
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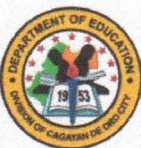
6. This Office directs immediate and wide dissemination of this Memorandum.


ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

COMMUNICATION
DM065-SGOD-PR-BASEN/ authority to attend the national planning conference
October 27, 2025

Competence
Diligence
Outstanding Integrity



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Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR STRATEGIC MANAGEMENT
(POLICY, PLANNING, AND MONITORING & EVALUATION)

MEMORANDUM

FOR : **ALL REGIONAL DIRECTORS**
ALL SCHOOLS DIVISION SUPERINTENDENTS
ALL OTHERS CONCERNED

FROM : **RONALD U. MENDOZA, PhD**
Undersecretary for Strategic Management *RM*

SUBJECT : **CONDUCT OF THE NATIONAL PLANNING CONFERENCE 2025**

DATE : 20 October 2025

The Policy and Planning Service (PPS) will hold its **"National Planning Conference (NPC) 2025"** from November 16 to 20, 2025 in Butuan City. The NPC serves as a forum with all the planners across DepEd offices to connect, share and learn about current educational trends, programs, and activities leading towards better planning to attain a quality education. Specifically, it aims to: 1) communicate plans, updates, and priorities of the Department aligned to the Quality Basic Education Development Plan (Q-BEDP); 2) expand knowledge on emerging trends useful to evidence-based planning and policy formulation; and 3) provide learning opportunities in using DepEd data for local planning and stakeholders' engagement.

In this regard, this Office would like to invite the following to attend and participate in this conference:

1. All Chiefs from the Policy, Planning and Research Division (PPRD);
2. All Regional Planning Officers (RPO) from PPRD;
3. All Education Program Supervisors (EPS) from PPRD;
4. All Regional Statisticians
5. All Senior Education Program Specialists for Planning and Research (SEPS) from Schools Governance and Operations Division (SGOD); and
6. All Division Planning Officers (DPO) from SGOD.

Attached as Annex A is the indicative program for your reference.

To confirm your attendance and help us with the hotel arrangements, please complete the registration form link below on or before **October 27, 2025, Monday**:
<https://tinyurl.com/Pre-registration-NPC2025>

Board and lodging will be provided by the organizers and host region. The travelling and transportation expenses of the participants shall be charged against their



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respective local funds subject to the usual accounting and auditing rules and regulations.

Please be guided accordingly of the following administrative arrangements:

1. Earliest check-in is on 16 November 2025 at 2PM and the first meal to be served is dinner on the same day.
2. Latest check-out is on 20 November 2025 at 12NN and the last meal to be served is breakfast on the same day.

For further questions, kindly contact Mr. Aivan Kharlo C. Sueno or Ms. Ma. Concepcion G. Avena of the Policy and Planning Service - Education Management Information System Division (PPS-EMISD) through ps.emisd@deped.gov.ph or telephone number (02) 8638-2251.

Thank you.



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Annex A

NATIONAL PLANNING CONFERENCE 2025

November 16 – 20, 2025 | Butuan City

Indicative Program

Time	Activities
Day 0: November 16, 2025 (Sunday)	
01:00 PM – 05:00 PM	Registration of Participants Check-in
Day 1: November 17, 2025 (Monday)	
08:00 AM – 09:00 AM	Registration of Participants (new arrivals)
09:00 AM – 09:30 AM	Preliminary Activities - National Anthem - Prayer - Introduction of Participants and Objectives
09:30 AM - 9:45 AM	Keynote Message
09:45 AM – 10:00 AM	Photo Opportunity
10:00 AM – 11:15 AM	Plenary Sessions Priorities and Updates from the following: 1. Strategic Management Strand 2. Learning Systems Strand 3. Human Resource and Organizational Development Strand 4. Operations Strand 5. Information and Communications Technology
11:15 AM - 12:00 PM	Panel Discussion
12:00 PM – 01:30 PM	<i>Lunch Break</i>
01:30 PM – 04:45 PM	Research Symposium
04:45PM - 05:00 PM	<i>Wrap-up</i>
Day 2: November 18, 2025 (Tuesday)	
09:00 AM - 09:15 AM	<i>Preliminary Activities</i>
09:15 AM - 09:45 AM	Plenary Session #1 SDG 4 Quality Education: Pace of Progress
09:45 AM - 10:30 AM	Plenary Session #2 FLEMMS 2024 and National Assessments Results
10:30 AM - 11:15 AM	Plenary Session #3 DepEd Data and Project Bukas for Local Planning and Stakeholder Engagement
11:15 AM - 12:00 PM	Plenary Session #4 Special Hardship Allowance
12:00 PM - 01:30 PM	<i>Lunch Break</i>



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01:30 PM - 05:00 PM	Parallel Sessions Session A Data Collection, Management and Dissemination Guidelines Development of Strategic Plans aligned to Q-BEDP Session B Research and Evaluation Agenda Policy Priorities
5:30 PM onwards	Fellowship Night
Day 3: November 19, 2025 (Wednesday)	
08:45 AM - 09:00 AM	<i>Preliminary Activities</i>
09:00 AM - 10:00 AM	Plenary Session #1 Data Privacy and Security
10:00 AM - 11:00 AM	Plenary Session #2 Current Trends in Data Analytics
11:00 AM - 12:00 PM	Plenary Session #3 Artificial Intelligence (AI) for Policy and Planning
12:00 PM - 12:15 PM	Closing (Synthesis and Ways Forward)
12:15PM	Start of check-out
Day 4: November 20, 2025 (Thursday)	
12:00 PM	End of check-out



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